

**EASTERN PLAINS COUNCIL OF GOVERNMENTS  
BOARD OF DIRECTORS SPECIAL BOARD MEETING  
10:00 a.m. Tuesday, July 16, 2024  
Eastern Plains Council of Governments Office, 418 Main, Clovis, NM 88101**

<https://zoom.us/j/99295785060?pwd=ZDlwckpMZHhaR0kvcHpneXVweXFmQT09>

DIAL IN: +1 (346) 248-7799

MEETING ID: 992 9578 5060

PASSCODE: 166958

**AGENDA**

**THE AGENDA AND RESOLUTION ARE POSTED ON THE EPCOG WEBSITE [WWW.EPCOG.ORG](http://WWW.EPCOG.ORG)  
THE PUBLIC MAY VIEW ON [www.Facebook.com/EasternPlainsCOG/](http://www.Facebook.com/EasternPlainsCOG/)**

**PER NM SUNSHINE LAWS AND THE [STATE ATTORNEY GENERAL'S GUIDANCE](#),  
STATE YOUR NAME WHEN SPEAKING OR MAKING A MOTION.**

- I. CALL TO ORDER**
- II. Pledge of Allegiance and Salute to the New Mexico Flag**
- III. INTRODUCTIONS**
- IV. APPROVAL OF AGENDA**  
-July 16, 2024
- V. APPROVAL OF RESOLUTION 2024-03**  
-Resolution for proposed ownership change of EPCOG's Rio Pecos property.
- VI. ADJOURNMENT**

**NEW MEXICO MORTGAGE FINANCE AUTHORITY  
OWNERSHIP CHANGE**

**AUTHORIZING RESOLUTION OF EASTERN PLAINS COUNCIL OF GOVERNMENTS**

**I, THE UNDERSIGNED, DO HEREBY CERTIFY THAT:**

**TRANSFeree'S EXISTENCE.** The complete and correct name of the corporation is Eastern Plains Council of Governments ("Transferee"). The Transferee is a not for profit corporation which is, and at all times shall be, duly organized, validly existing, and in good standing under and by virtue of the laws of the State of New Mexico. The corporation has the full power and authority to acquire, otherwise receive, and/or own its properties and to transact the business in which it is presently engaged or presently proposes to engage. The corporation maintains its principal office at 418 North Main Street, Clovis, New Mexico 88101. The corporation will notify MFA prior to any change in the location of the corporation's state of organization or any change in the corporation's name. The corporation shall do all things necessary to preserve and to keep in full force and effect its existence, rights and privileges, and shall comply with all regulations, rules, ordinances, statutes, orders and decrees of any governmental or quasi-governmental authority or court applicable to the corporation and the corporation's business activities.

**RESOLUTIONS ADOPTED.** At a meeting of the Directors of Transferee, duly called and held, at which a quorum was present and voting, or by other duly authorized action in lieu of a meeting, the resolutions set forth in this Resolution were adopted.

**OFFICER.** The following named persons are officers of [TRANSFeree]:

<u>NAME(S)</u>	<u>TITLE(S)</u>	<u>AUTHORIZED SIGNATURE</u>
Sandy Chancey	Executive Director	_____

**ACTIONS AUTHORIZED.** The authorized person(s) listed above may each enter into any agreements of any nature with MFA, and those agreements will bind Transferee. Specifically, but without limitation, the authorized persons are authorized, empowered, and directed to do the following for and on behalf of Transferee:

**Submit Ownership Change Application.** To submit an application to MFA requesting approval for an Ownership Change, or transfer, which requires the consent of MFA.

**Deliver Ownership Change Documents/Fees.** To deliver to MFA an Application and Processing Fee, Cover Letter, Seller's Statement, Title Commitment/Report, Plan of Action to Resolve Outstanding Compliance Issues (if applicable), copy of non-recorded documents (if applicable), copy(ies) of IRS Form No. 8609, Project Financial Statements, Contact Person Name and Information, Organization Charts, Operating Agreement/Partnership Agreement, Corporate Documentation, CHDO Application Documents (if applicable), IRS Form N. 8823 (if applicable), HUD Form No. 2530 (if applicable), Applicant Experience Certificate, Management Experience Certificate, Proposed Owner Financial Statements, Proposed Owner's Operational Budget and Proforma and Capital Needs Assessment for Property, in addition to those Agreements referenced below.

**Execute Ownership Change Agreements.** To execute and deliver to MFA the forms of Ownership Change Agreements required by MFA including, but not limited to, Agreement to Execute Assignment and Assumption Agreement, this Authorizing Resolution, Compliance Affidavit, New Owner Certification, Responsibility of Transferee Acknowledgement, Waiver of Qualified Contract, and Agreement to Comply with any Land Use Restriction or Regulatory Agreement attached to the land to be transferred which MFA may require; and also to execute and deliver to MFA any other written instruments, of any kind or

nature, which MFA may deem necessary or proper in connection with or pertaining to MFA's consent to an Ownership Change.

**Assumption of Transferor Obligations.** Where applicable, to assume any and all MFA loans to Transferor and associated obligations, and to execute and deliver to MFA any written instruments, of any kind or nature, which MFA may deem necessary or proper in connection with or pertaining to Transferee's assumption of any MFA loan to Transferor, including, but not limited to, promissory notes, mortgages, land use restriction agreements, and regulatory agreements.

**Further Acts.** To do and perform such other acts and things, to pay any and all fees and costs, and to execute and deliver such other documents and agreements as the officer may in his or her discretion deem reasonably necessary or proper in order to carry into effect the provisions of this Resolution.

**NOTICES TO MFA.** Transferee will promptly notify MFA in writing at the address of its principal place of business as may be shown on its website, <http://housingnewmexico.org> (or such other addresses as MFA may designate from time to time) prior to any (A) change in the Transferee's name; (B) any proposed transfer; (C) change in the authorized signer(s); (D) change in Transferee's principal office address; (E) change in Transferee's state of organization; (F) conversion of Transferee to a new or different type of business entity; or (G) change in any other aspect of Transferee that directly or indirectly relates to any agreements between Transferee and MFA. No change in Transferee's name or state of organization will take effect until after MFA has received notice.

**CERTIFICATION CONCERNING OFFICERS/MANAGERS AND RESOLUTIONS.** The officers named above are duly elected, appointed, or employed by or for Transferee, as the case may be, and occupies the position set opposite his or her respective name. This Resolution now stands of record on the books of Transferee, is in full force and effect, and has not been modified or revoked in any manner whatsoever.

**NO CORPORATE SEAL.** Transferee has no corporate seal, and therefore, no seal is affixed to this Resolution.

**CONTINUING VALIDITY.** Any and all acts authorized pursuant to this Resolution and performed prior to the passage of this Resolution are hereby ratified and approved. This Resolution shall be continuing, shall remain in full force and effect and MFA may rely on it until written notice of its revocation shall have been delivered to and received by MFA at MFA's address shown above (or such addresses as MFA may designate from time to time). Any such notice shall not affect any of Transferee's agreements or commitments in effect at the time notice is given.

**The voting was:**

**Yeas** \_\_\_\_\_

**Nays** \_\_\_\_\_

**Abstain** \_\_\_\_\_

**Absent** \_\_\_\_\_

**PASSED AND APPROVED BY THE BOARD OF DIRECTORS OF EASTERN PLAINS COUNCIL OF GOVERNMENTS ON JULY \_\_\_\_\_, 2024.**

\_\_\_\_\_  
**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**CERTIFICATION**

**I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution regularly presented to and adopted by the Board of Directors of Eastern Plains Council of Governments at a meeting duly called and held at on the \_\_\_\_ day of July, 2024, at which a quorum was present and voted, and that such resolution is duly recorded in the minute book of this corporation; that the officers named in said resolution have been duly elected or appointed to, and are the present incumbents of, the respective offices set after their respective names; and that the signatures set opposite their respective names are their true and genuine signatures.**



\_\_\_\_\_

**Secretary – \_\_\_\_\_ [Print Name]**



**EASTERN PLAINS COUNCIL OF GOVERNMENTS**  
**SPECIAL BOARD MEETING**  
July 16, 2024



EMPLOYEE NAME	POSITION	SIGNATURE
Sandy Chancey	Executive Director	
Vincent Soule	Deputy Director	
Ray Mondragon	Government Specialist	
Julie Surina	Regional Planner	
Celia Kirkland	Project Manager	
Branden Goebel	Grant Specialist	
Alanna Hurt	Office Manager	



EASTERN PLAINS COUNCIL OF GOVERNMENTS  
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GUEST NAME	REPRESENTING	EMAIL &/OR PHONE
Sharon Coxen	Texico, N.M.	
Celia Rojas-Natividad	Texico, NM	575-791-5619

**EASTERN PLAINS COUNCIL OF GOVERNMENTS  
ROLL CALL  
16-Jul-24**

County/Municipality Municipality	Representative Alternate	Attending	Agenda	Resolution 2024-03	Adjournment
<b>CURRY COUNTY</b>	Fidel Madrid Robert Thornton				
CITY OF CLOVIS (Curry)	Helen Casaus Debbie Zamora				
VILLAGE OF GRADY (Curry)	Emory W. Jones Rebecca Wyatt				
VILLAGE OF MELROSE (Curry)	Meadow Forget Alan Daugherty	X	X	X	X
TOWN OF TEXICO (Curry)	Patricia Rojas-Natividad Sharon Askew	X X	X X	X X	X X
<b>De BACA COUNTY</b>	Derrick Terrel Tim Archuleta				
VILLAGE OF FT SUMNER (De Baca)	Becky Harris Sean Nelson				
<b>GUADALUPE COUNTY</b>	Robert Serano, III Angela Gomez				
CITY OF SANTA ROSA (Guadalupe)	Kenny Flores Heather Dostie				
TOWN OF VAUGHN (Guadalupe)	Roman Garcia Kathie Lucero	X	X	X	X
<b>HARDING COUNTY</b>	Victoria Villarreal Daniel A. Hammer				
VILLAGE OF MOSQUERO (Harding)	Dallas Baker Theresa Trukillo				
VILLAGE OF ROY (Harding)	Sinforosa Lovato Edward Deherra				
<b>QUAY COUNTY</b>	Brian Fortner Daniel Zamora				
VILLAGE OF HOUSE (Quay)	Tomi Miller Wendy Green Gingsby				
VILLAGE OF LOGAN (Quay)	Rodney Paris Barry Bass				
VILLAGE OF SAN JON (Quay)	Cynthia Lee Toni Stoner				
CITY OF TUCUMCARI (Quay)	Chris Arias Mike Cherry				
<b>ROOSEVELT COUNTY</b>	Tina Dixon Dennis Lopez				
VILLAGE OF CAUSEY (Roosevelt)	Teresa Nance Jill Caviness				
VILLAGE OF DORA (Roosevelt)	Becky Fraze				
TOWN OF ELIDA (Roosevelt)	Kimberly Summers Beverly Creighton				
VILLAGE OF FLOYD (Roosevelt)	Toni Whitecotton				
CITY OF PORTALES (Roosevelt)	Oscar Robinson Quaylene Parkey				
<b>UNION COUNTY</b>	Clay Kiesling Brandy Thompson				
TOWN OF CLAYTON (Union)	Russell Lees Ernest Sanchez				
VILLAGE OF DES MOINES (Union)	Jonathan Valdez Donna Gonzales				
VILLAGE OF FOLSOM (Union)	Pennie Brown				
VILLAGE OF GRENVILLE (Union)	Kati Branblett Jason Gilbert				
<b>SPECIAL DISTRICTS</b>					
ARCH HURLEY CONSERVANCY DIST.	Franklin McCasland Robert Lopez				
FT. SUMNER IRRIGATION DIST.	C. Wade Holdeman Kendal Kohler				

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PASSCODE: 166958

**Minutes**

**PER NM SUNSHINE LAWS AND THE STATE ATTORNEY GENERAL'S GUIDANCE,  
STATE YOUR NAME WHEN SPEAKING OR MAKING A MOTION.**

**I. CALL TO ORDER**

Chairman Garcia called the meeting to order

**II. Pledge of Allegiance and Salute to the New Mexico Flag**

**III. INTRODUCTIONS**

**BOARD MEMBERS PRESENT:**

Patricia Rojas-Natividad, Town of Texico; Sharon Askew, Town of Texico.

**BOARD MEMBERS ON ZOOM:**

Roman Garcia, Town of Vaughn; Meadow Forgot, Village of Melrose.

**STAFF PRESENT:**

Sandy Chancy, Executive Director; Alanna Hurt, Office Manager.

**IV. APPROVAL OF AGENDA**

**-July 16, 2024**

**MOTION:** That the July 16, 2024 Agenda be approved as is.

**FIRST:** Meadow Forgot

**SECOND:** Patricia Rojas-Natividad

**V. APPROVAL OF RESOLUTION 2024-03**

**-Resolution for proposed ownership change of EPCOG's Rio Pecos property.**

The sale of the Rio Pecos property was approved by the board several years ago, but because Rio Pecos is a tax credit property, this board meeting and the resolution were required. This resolution will be given to their legal representation to verify Sandy has the authority and approval for the sale.

**MOTION:** That Resolution 2024-03 be approved.

**FIRST:** Roman Garcia

**SECOND:** Patricia Rojas-Natividad

**VI. ADJOURNMENT**

**MOTION:** That this meeting be adjourned.

**FIRST:** Sharon Askew

**SECOND:** Meadow Forgot