

**EASTERN PLAINS COUNCIL OF GOVERNMENTS  
BOARD OF DIRECTORS  
April 13, 2016  
418 Main St. Clovis, NM**

---

Chairman Fidel Madrid conducted the meeting with the sign-in sheet serving as roll call.

**MEMBERS PRESENT:**

Tim Ashley, Curry County; George Gonzales, De Baca County; Mike Cherry-Alternate, Quay County; Jill Caviness, Causey; Fidel Madrid, Clovis; Becky Frazee, Dora; Toni Whitecotton, Floyd; Justin Ingram, Ft. Sumner; Wesley Shafer, Grady; Oscar Robinson, Portales; Cynthia Lee, San Jon; Robert Lumpkin, Tucumcari; Jared Langenegger-Alternate, Tucumcari; Lewis Cooper, Texico; Roman Garcia, Vaughn.

**MEMBERS ABSENT:**

Richard Primrose, Quay County; Ernest Tapia, Guadalupe County; Justin Bennett, Union County; Robert Aragon, Harding County; Tuck Monk, Melrose; Jack Chosvig, Clayton; Terry McNabb, Folsom; Bonnie Donnely, Grenville; Larry Wallin, Logan; Kim Summers, Elida; Beverly Creighton, Elida; Donna Sue Milson, Roy; Franklin McCasland, Arch Hurley Con. Dist..

**STAFF PRESENT:**

Sandy Chancey, Vincent Soule, Raymond Mondragon, and Mary Gray, Erick Robinson (via phone).

**GUEST PRESENT:**

Douglas Clark, CNJ

**PRESENTATION: Trisha Korbas, Regional Economic Development Rep from EDA**

Trisha Korbas cancelled at the last minute.

**APPROVAL OF AGENDA:**

Sandy commented there are a couple of amendments to the agenda. The guest speaker Trisha Korbas had to cancel at the last minute and Vincent has a Transportation Quarterly report that needs Board approval.

THAT the April 13, 2016 Board of Directors agenda be approved with the above amendments being made.

MOTION: Richard Primrose  
SECOND: Cynthia Lee

MOTION CARRIED

**APPROVAL OF MINUTES – February 10, 2016:**

THAT the February 10, 2016 meeting minutes be approved as written and submitted.

MOTION: Roman Garcia

SECOND: Toni Whitecotton

MOTION CARRIED

**COMMENTS:**

Robert Lumpkin commented he wanted to compliment Ray and EPCOG on all of their efforts in doing the well surveys in the area. It has been mentioned that if this is a success we would look at other areas in the EPCOG jurisdiction to do the same type of work. We have talked about wanting to have this done in Tucumcari and Clayton. Robert said he would like to encourage EPCOG to look at the possibility of doing this same study in the rest of the EPCOG area.

Robert continued that water is a big issue in the Tucumcari area. He said there has been talk about dating the water in the wells, which would give an idea as to how long it would take to recharge those wells.

Raymond Mondragon responded that he has met with Danielle and he expressed EPCOG's desire to continue with the SWPP plan for other areas when and if funding is available. He stated he knew the City of Portales is doing a separate. Guadalupe County has expressed wanting a Source Water Protection Plan as well as a Water Fair. He thought there was a Water Fair going to be held in Tucumcari, but would check on that to make sure. Ray commented this would be taken before the Environment Department Drinking Water Bureau, letting them know of the interest, if additional money would be available for the SWPP program.

Raymond commented that a bill was introduced, during session, this year requesting 1.7 million dollars for Aquifer Mapping. That didn't go through.

The City of Clovis is currently looking working with Curry County, the City of Portales, and Roosevelt County to get New Mexico Tech to do Aquifer Mapping.

In regards age dating of the water, we found out, in the water samplings for contaminates, the water to be about 1000 years old.

Roman Garcia said he wished to also extend his gratitude and appreciation to EPCOG for the support they have given to the Town of Vaugh. Ray, Sandy and the EPCOG staff have been most helpful. He expressed his gratitude to Sandy for all of her assistance to Paula with preparing their CDBG. Roman gave a little back ground information on the ongoing project through CDBG.

Oscar Robinson made a comment concerning water and that there are so many communities and/or entities having water meetings and projects it gets a little confusing. He asked if there was

a way to get an index of what communities and counties are doing and what the different water groups are.

Raymond Mondragon said he would be glad to put something together and send out to all of the communities and Board members.

Raymond commented he attended a Water Policy meeting Tuesday with the City of Clovis. Chairman Fidel Madrid serves on the Water Policy Board. Mayor Lansford brought up the idea of putting together a Water Conservation Summit to be held around June. The Water Conservation Summit is to bring entities together to discuss the water situation in this area, with experts on the subject being present.

Raymond stated they are looking at putting together a Mayor's Regional Summit for Eastern New Mexico and West Texas. He has sent out an email and the summit is planned for October.

Raymond commented when he met with Danielle of the Drinking Water Bureau, last week in Santa Fe, the City of Portales was brought up and what they are doing with their water effluent. The history of the City of Portales is they took out the largest loan ever of 27 million dollars from the Environment Department, for their waste water treatment plant. Danielle wanting EPCOG to be more detailed in the SWPP report. Raymond will expand on the Portales project.

Robert Lumpkin said they were a member of the Northeastern Regional Water Planning and all members are putting down what their water plans are for the future. This includes communities and counties in the area. This plan will be available soon.

Roman Garcia said the problem with the Landfill has been taken care of. He said they received a call right after the Legislative Session that some money had come available. Roman said they had submitted an application for a grant to permit the Landfill as a C&D indorsement for asbestos materials and the other grant applied for was to set up the office, scales, and power. If this comes about they will not have to officially close the Landfill. Half of the revenues will go to Vaughn and the Landfill will be managed by Sunset Valley with their personnel and equipment. It will be set up as a regional landfill. Roman stated he has a meeting with the Cabinet Secretary on May 9<sup>th</sup> and will learn more of the details.

## **APPROVAL OF FINANCIAL REPORTS:**

### **Financials:**

Erick stated the financials are through March and we are in fair shape considering we're in the last quarter of the fiscal year. Base Budget and EDA are a little short and we'll need to keep a watch on the spending for this quarter as there isn't quite 25% of the budget left. We'll keep a tight watch on these to make sure we stay in compliance.

The SWPP is about to end and there should be a surplus in that fund so he'll so some budget adjustments once that money is received.

One thing that we continue to have issues with the EDA system and getting the EDA

draws in making us run short on cash. They changed the way we need to request draws and there were some issues with that system, but that should be fixed now.

Erick stated he also made some IRS tax payments and didn't pay enough attention to the bank balance and that caused some of the negative balance. There is also a line of credit we will need to pay on.

The DFA and Transportation draws should help offset some of the negative as well as the budget adjustment that will be done to be approved at the next meeting.

Erick commented that on his end of things he is training a new employee to assist him with EPCOG's day to day issues.

Erick asked if there were any questions.

Raymond commented once the final SWPP report was completed EPCOG should be getting a check for \$22,000.00.

Erick replied that's what he figured and we would end up with a positive in SWPP and the overage would cycle into the other programs.

Ray commented he was looking at the per diem on EDA and asked if he was reading it right with a remaining balance of \$2162.30 in the negative?

Erick replied yes, but he is thinking there is possibly some SWPP per diem put into that line. The SWPP overage will flow into this once the budget adjustments are done, this is no big deal.

THAT the April 13, 2016 financials be approved as submitted.

MOTION: Robert Lumpkin

SECOND: Becky Frazee

MOTION CARRIED

### **EXECUTIVE DIRECTOR'S REPORT:**

#### NewMARC:

NewMARC has been pretty; they are still working on the Statewide CEDS. Work continues on the Statewide CEDS Ristra Project trying to get that website refined a little bit. The more we visit with state agencies the more of them want to be a part of the project. Sandy commented she believes the Economic Development Department now has all of their projects listed through that system.

NewMARC also met with and heard a presentation from the marketing consultant working with the Municipal League's "Grow It!" initiative. We are trying to coordinate the Ristra Project website linking it to the Grow It! website; there will be further discussion on this.

NewMARC also met on February 16<sup>th</sup> with Secretary Myles Copeland and staff of the Aging and Long Term Services Department. Many of you have had issues dealing with Aging and Long Term Services and Non-Metro AAA as far as your Senior Center funding is concerned.

They requested our assistance with rating and ranking their capital outlay requests. The also requested we assist our members with applications and ICIP. The NewMARC members feel that it would be a conflict of interest to serve on the rating and ranking committee, as we are committed to assisting our members with the application process. These discussions are ongoing and this was discussed again at the March 28<sup>th</sup> meeting. NewMARC will be acting in a consultant capacity rather than rating and ranking.

Sandy said the rating and ranking would be a conflict of interest, but they will be getting more involved in assisting with the application process. She will be taking some training to be better qualified to assist with this. It is an involved process and she has been in touch with Becky Martinez concerning the training.

Sandy reported that there is a new Economic Development Representative with EDA, Trisha Korbas. Ms. Korbas conducted a short training on the new EDA application process for public works projects at the March 28<sup>th</sup> meeting. Some of you may remember Trisha Korbas as she was our projects manager out of the Austin office. The Austin office now has funding for what they call Economic Development Representatives. Trisha is now based in Albuquerque, representing New Mexico and West Texas.

Trisha was going to attend our meeting today to talk about the changes in the EDA application process, but she had a scheduling conflict, at the last minute. She will be with us at a future meeting.

#### CDBG/ICIP:

Sandy commented there's been a lot going on during the last couple of months. We did make it through the CDBG application cycle. She assisted with four of these applications in our area and Dennis Engineering assisted with an additional three. We have applications from Vaughn, Clovis, Portales, Clayton, San Jon, Mosquero, and Melrose, making seven applications in the cycle this year from our district.

There were a total of twenty seven applications submitted this year, so it will be a little more competitive grant cycle than last year. DFA has advised us that they have enough funding remaining in the planning category to fund one more planning application. Sandy commented if anyone was thinking about applying to CDBG for planning that has no dead lines to please get that done.

2016 CDBG applications were due March 28<sup>th</sup>. Sandy commented she likes to hand deliver these to make sure they get their by the date due.

DFA invited all of the COG's and several engineering firms to a meeting in Santa Fe on March 31<sup>st</sup> to discuss issues with CDBG project administration. The group discussed ways to make the administration of these projects easier. Sandy encouraged anyone having problems to please let her know.

Sandy said they have found several problems, such as conflicting instructions, with the Application Manual and they plan to have a workshop to review and rework the Manual.

Sandy commented that they have committed to have more workshops with open communication and assisting the communities. EPCOG will be hosting an ICIP workshop on May 18<sup>th</sup> at the Tucumcari Convention Center. These trainings will be all day, with ICIP training in the morning and other government agencies in the afternoon providing training on the Capital Project Monitoring System, preparation of pay requests, and other issues. Participants are encouraged to bring a laptop or table for hands-on data entry training.

Sandy, once again, asked members to please let her know if they are having issues with CDBG or Capital Outlay. Sandy encouraged all correspondence be by email and to please request a read receipt and cc her when those are sent.

Toni Whitecotton commented when she attended a CDBG meeting they were told an Asset Management Plan was required. Toni said they were working on one and asked Sandy if she could review those when they are completed.

Sandy replied she willing to look it over, but she is not an expert in Asset Management Plans.

Justin Ingram comment they have been working on one in Fort Sumner. They are getting all of the photo documentation they can of any and everything that it looks like they own. He also suggested to make sure a surplus list is made and that everything is on it. Example of a parked unused vehicle parked out back was given and he said to be sure to check insurance.

Toni asked if the Asset Management list had to be turned in when applying for CDBG.

Sandy replied that it was not required at this time to get funding. She said they do want it noted in the plan and if there isn't an asset management plan then the applicant has to explain how assets are managed. You do get extra points for having an assets management plan, but it isn't a requirement at this time.

Sandy said the Water Trust Board has a requirement of having an asset management plan or have one in five years. Her understanding is, that time frame is going to get moved up every application cycle until it is a requirement.

Sandy stated that right now for CDBG it is not a requirement, they encourage it and they want to see it. If you are working on an asset management plan, notate that and put it in the asset management plan section.

Toni asked where to check to see what an asset management plan looks like.

Sandy said she'll help Toni with this. Sandy continued stating the Rural Assistance Corporation does these and she'll set up a call with them, Toni, and herself.

Justin Ingram asked Sandy to please include his clerk in that call.

Sandy asked if we could put together an Asset Management Workshop would any be interested in attending.

Several replied yes.

Sandy commented that the inventory is a big part of an audit and if an inventory isn't kept it is an audit finding. She asked Erick if there was anything in the GASB rules about asset management plans for the communities.

Erick said the inventory is more a State Auditor rule not a GASB rule. The State Auditor doesn't have an asset management plan rule.

Several asked Sandy to cc them as she sent out emails on resources for asset management plans.

Administrative Updates:

Audits completed for Rio Pecos Estates and Ruth Visage Apartments, with no findings.

Sandy attended Audit Rule training, with State Auditor Keller and staff on April 8<sup>th</sup> at the Clovis Carver Public Library. There are many changes to the process this year. The entire contract process is now done electronically through OSA Connect, and they have eliminated the requirement to fill out the IPA form. OSA will no longer sign the contract; they will issue an approval letter. They have also changed the rules regarding how many years you can use the same audit firm from twelve to six years. Since we are in the second year of a three year engagement with Hinkle & Landers, we can continue to use them through 2017. We will then need to find a new audit firm.

EDA has finally worked out the bugs with their new online grant management system, and we received payment for the 1<sup>st</sup> and 2<sup>nd</sup> quarters. All other grant payments are on schedule. In addition, we should be able to submit the final billing for the Source Water Protection Plan soon, as well as begin billing for administration of the Texico CDBG project.

We have been informed that we are facing a \$4,000.00 cut to next year's State Grant in Aid. Sandy reported she has been looking at some other sources of grants and funding for the COG. One of the other things we might want to look at is to apply for a 501c3, which would open the door to more foundation funding. There would be some expense in applying. The last time she went through this process was with the Curry County Crime Stoppers using an attorney, it cost around \$1,200.00. Some of the COGs were originally organized as a 501c3.

\$4,000.00 we can work with. It won't be fun, it'll be hard. If we can't come up with a way to close that gap it will cut into our travel money and our ability to get around to the communities.

Sandy was asked what foundations she would be applying to. Sandy commented there are some foundations that support community and economic development. There are some large corporate foundations that support 501c3 entities. She said she has submitted some applications, but has not been successful because we are not a 501c3.

Sandy commented EPCOG has begun working on our strategic planning per the Board's instructions, and will present that at a future meeting. Sandy said she know the Board said they want the EPCOG staff to do this, but there are some things we need Board buy in on. Sandy asked if they would be willing to have a short Strategic Planning Workshop or maybe do it through the Executive Committee.

Robert Lumpkin commented he like the idea of the Executive Committee better, because sometimes the larger the group the more conflict of ideas. Sandy said her and Chairman



Madrid would look at the calendar and put an Executive Committee meeting together for this purpose. Sandy would just like some input from the Board.

Repairs to the roof have been completed, and so far no new leaks have appeared. Repairs were covered under the contractor's warranty. We will replace the ceiling tiles.

We have also begun planning for our June annual board meeting.

Meetings Attended:

- Feb. 16 – Met with George Gonzales and Justin Ingram in Ft. Sumner to look at a location for reconstruction of a bridge over an irrigation canal. Traveled to Santa Fe for NewMARC meeting with Aging and Long Term Services Department.
- Feb. 17 – Assisted with RTPO booth at Capitol for Transportation Day, attended Legislative session.
- Feb. 18 – Attended meeting of the Non-Metro Area Agency on Aging's Advisory Council in Santa Fe.
- Feb. 24 – Attended the NMDOT Dust Storm Stakeholders meeting in Las Cruces.
- Mar. 3 – Attended the RTPO Roundtable in Santa Fe
- Mar. 11 – Assisted with Department of Defense meeting hosted by EPCOG.
- Mar. 31 – Attended CDBG workshop for CDBG in Santa Fe.
- Apr. 8 – Attended New Mexico State Auditor's Audit Rule training workshop in Clovis.

Before moving on to the program reports Justin Ingram commented he spoke with someone about the Visitors' Center and expressed how important it is for our side of the state. Asked why the DOT couldn't use the back half and the welcome mat use the front. There seemed to be interest in this idea. Justin said he believes they are working on the tourism part realizing this side of the state has as much to offer as the northern and western parts of the state.

Some open discussion took place concerning the Welcome Center.

Ray commented in regards to the Welcome Center it is his understanding it is going to be a full service Port of Entry. Work has already begun cleaning it out as well as cleaning up the grounds.

**PROGRAM REPORTS:**

**EDA/Government Affairs/SWPP-Raymond Mondragon:**

Ray commented that the Source Water Protection Plan is in the final phase and the Report is almost complete and ready to submit. Ray met with Danielle and we have a little cleaning up to do before submitting the report. He showed an example of what it

will look like when finished and commented the final report would be burned to a CD and distributed to all of our communities.

Meetings and Assistance:

- Feb. 16<sup>th</sup> -17<sup>th</sup> in Santa Fe on legislative matters.
- Feb. 28<sup>th</sup> -29<sup>th</sup> NERTPO meeting in Eagle Nest.
- Mar. 7<sup>th</sup> met with Chairman Adolpho Lucero De Baca County conference call with Tony Romirez in regards to Fast-Act grant, discussed rail-spur.
- Mar. 8<sup>th</sup> meeting with the Source Water Protection Team, Stacy Timmons, and Geoff Rawling to review their report. Both hydrologist and geologist made a presentation. They gave Ray a copy of the presentation and Ray said perhaps at a future Board meeting it could be viewed. Maybe we could show that power point and explain what was done. Mayor Lansford and Chairman of the Clovis Water Policy Advisory Committee attended the meeting and briefing.
- Mar. 9<sup>th</sup> had a job fair committee meeting to discuss the upcoming job fair on April 21<sup>st</sup> 3:00 to 7:00 p.m. at the Clovis Civic Center.
- Mar. 11<sup>th</sup> hosted and assisted with the DOD-Office of Economic Adjustment briefing with federal contractors held at the EPCOG office. We assisted with this event and sent our seventy five invitations.
- Mar. 14<sup>th</sup> attended the P-4 Partnership meeting with Cannon AFB, City of Clovis, Curry County, Roosevelt County, and both Chambers of Commerce to discuss having an MVD at Cannon AFB. Ray was tasked with setting up a meeting for April 11<sup>th</sup> at the EPCOG offices with the Cabinet Secretary Demesia Padilla and Director William Duran. Cannon has almost 20,000 people so they would like to have a MVD office on base.
- Mar. 15<sup>th</sup> on the morning shows to talk about the upcoming job fair on April 21<sup>st</sup>.
- Mar. 18<sup>th</sup> attended a tour with 50 community leader form Clovis and Portales. Col. Matrae wing command bused us and gave us a tour of the Melrose Bombing area.
- Mar. 18<sup>th</sup> was invited to meet the Mexican Consul at the Clovis/Curry County Chamber of Commerce with other leaders of the community.

Ray said from the March 8<sup>th</sup> meeting came the idea of a Water Summit. A committee was appointed by Mayor Lansford to put together a Water Summit in June. EPCOG offered to assist in any way possible.

Ray explained the P-4 stands for Private-Public-Public-Private; in working with Cannon AFB and communities. The Major comes in and gives a briefing as to what contracts are taking place. We now share contracts with Cannon. For example; remember the massive tumbleweed invasion we had where a lot of houses were covered up in tumbleweeds? The military sent out forces of trucks and tractors and assisted the City in cleaning up the tumbleweeds. They also assisted with Goliath, the big storm on December 26<sup>th</sup>-28<sup>th</sup>.

After the storm Goliath, EPCOG hosted a conference call with the EDA and other federal and government entities, having about thirty people on the conference call. Ray stated about 30,000 head of dairy cattle were lost in the region and we were trying to assist DFA.

A couple of days later Sandy and Ray attended a meeting at the Civic Center with the Secretary of Ag. They listened to the concerns of the cattlemen and the dairy owners. Ray commented that it is very important to get the cattle to the dairies within three days or the cattle will go into shock. The Southwest Dairy processes about 3.5 billion gallons a day.

DOT was able to open up some of the roads so the big trucks could get to the dairies. There was a lot of very interesting information give out at this meeting.

Ray commented May 18<sup>th</sup> being bused to the Melrose Bombing area for a tour. Ray stated he has some really nice photos of the tour if anyone is interested in seeing them. The bombing range has been turned into a complete Isis village. They dress the part from village people, Isis fighters, and Special Forces.

Ray reported he attended the Ports to Plains Energy & Ag Conference in Lubbock, Texas. There was a lot of discussion on water, renewable energy and wind farms. Ray asked Wesley Shafer how many wind turbines were in Grady and he replied about 288.

Ray said he attended a water meeting with Curry County. There are some issues south of Clovis. They visited people in that area whose wells are completely dry. Ray has some photos of these very nice homes that people can't sell because of this problem.

Ray stated we hosted a meeting with a reporter from the National Geographic Magazine. There is going to be a big story and eastern New Mexico will be featured in June or July. They went out and let the reporter speak with the families at these locations and photographed them carrying water to their homes in five gallon buckets.

Ray said his comment on this scene to the reporter was, this country can give money to third world countries, but when it comes to Americans you see a third world country here when people have to carry buckets of water to their homes. We should be taking care of our people.

The story the National Geographic is doing is on the Ogallala Aquifer and the declining of the water levels of the Aquifer.

Ray commented he is assisting Texico Cemetery Association with their Capital Outlay project and the COG will get \$1,500.00 from this project.

**Transportation-Vincent Soule:**

Events, Meetings, and Assistance:

- Attended the opening of the Legislative Session with Raymond Mondragon and assisted with Capital Outlay.
- Attended the Legislative Session for second week to assist communities with events at the session, Capital Outlay, and outreach.

- Participated in mandatory trainings hosted in NMDOT's District IV office; Equal Opportunity Employment and Civil Rights for Office Managers and LCPTracker Training.
- Managed NERTPO meeting in Las Vegas, NM.
- Altered Title VI Plans for NERTPO and SERTPO to clarify boundaries of COGs/EDDs duties, and update laws on discrimination.
- Attended a Daily Documentation Training hosted by District II NMDOT.
- Finalized edits to Quarterly Report for the first quarter and submitted APER to NMDOT.
- Emailed members Technician Training & Certification Programming.
- Emailed Federal Highway Administration information on safety Toolkit Webinar Series.
- Finalized resolution 16-002 for SERTPO.
- Co-managed NERTPO meeting in Eagle Nest, NM.
- Formed Amendment for budget line item change and out-of-state travel request.
- Attended Dustbowl Stakeholder's Meeting in Las Cruces with Sandy Chancey.
- Attended Federal Highways 101 in Albuquerque with Sandy.
- Emailed members about Hardship Sale hosted by NMDOT.
- Emailed reminders on TAP/RTP projects.
- Emailed USDOT's invitation for virtual 50<sup>th</sup> Anniversary.
- Attended the RTPO Roundtable in Santa Fe.
- Emailed information on the new FASTLANE Grant, webinar info on FASTLANE and TIGER Grants.
- Scored and ranked roadway applications from SERTPO.
- Attended Highway Program Financing in Albuquerque.

#### Upcoming Events:

- ENM Spring Job Fair at Clovis Civic Center on April 21<sup>st</sup>.
- NERTPO meeting in Raton, NM on April 27<sup>th</sup>.
- SERTPO meeting in Roswell on June 30<sup>th</sup>.
- Call for Projects (Dates to be decided).
- Rides to Wellness Grant Deadline on May 31<sup>st</sup>.
- NADO National Regional Transportation Conference in Chattanooga, TN on June 13<sup>th</sup>-15<sup>th</sup>.

Vincent commented because of our staff turnover there is a little surplus in the Transportation budget. He wants to move that surplus over into travel and utilize an out-of-state training that will be hosted by NADO in Chattanooga, TN. He has formed a formal amendment as well as an out-of-state travel request that has been submitted to NMDOT. NMDOT has approved this and has sent it on to Federal Highways for approval. They have until April 21<sup>st</sup> to make approval.

Vincent reported he and Sandy attended the Dustbowl Stakeholder's meeting in Las Cruces. The dust storms are a serious problem in the southern part of the state. These storms can also be very dangerous. He said the best advice they were given was when in a dust storm don't

keep driving, but pull over to the side of the road and try to wait it out. Also, make sure your lights are off so people behind you won't try to follow you and accidentally rear end you.

He said he learned how bad the dust storms are, because when the first responders are there they have to wear certain protective gear so they can see and breathe.

Discussion took place and all agreed there have been some very serious wrecks during a dust storm. Sandy said they highlighted some really horrendous accidents that have happened on interstate 10. Sandy also commented that the meeting was very interesting and they may have another meeting to discuss strategy.

Vincent stated he and Sandy attended Federal Highways 101 training in Albuquerque. This was scheduled as three day training, but they crammed it into a two day event. Vincent said the training was very informational and definitely a class to take if anyone is going into transportation.

Vincent said NMDOT is working over their Regional Work Plan.

Vincent also commented that he has a couple of friends willing to work with EPCOG to help redesign our website.

Vincent has the quarterly report to submit and it needs to be approved by the EPCOG Board before it goes to DOT.

THAT the NERTPO/SERTPO Regional Transportation Planning Organization 2<sup>nd</sup> Quarter Report be approved as submitted.

MOTION: Wesley Shaffer

SECOND: Tim Ashley

MOTION CARRIED

**NEW BUSINESS:**

**Approval of Rio Pecos 2015 Audit:**

Sandy commented that Rio Pecos continues to be short on cash, but this is a clean audit with no findings.

THAT the Rio Pecos 2015 audit be approved.

MOTION: Tim Ashley

SECOND: Oscar Robinson

MOTION CARRIED

**Approval of Ruth Visage 2015 Audit:**

Sandy stated that Ruth Visage cash flows well, it runs well and our property managers do a great job. Again this is a clean audit with no findings.

THAT the Ruth Visage 2015 audit be approved.

MOTION: Roman Garcia

SECOND: Lewis Cooper

MOTION CARRIED

**Scheduling conflict of June 8, 2016 regular meeting date for June meeting:**

Sandy commented that the CDBG application hearing has been scheduled for June 13<sup>th</sup> which is the same date as our regularly scheduled meeting. Many of the communities will need to attend the CDBG application hearing.

We need to select another meeting date for the June Annual meeting and we are looking at the Wednesday before which is the 1<sup>st</sup> or the Wednesday after which is the 15<sup>th</sup>.

Discussion took place and the final decision was to have the meeting on Wednesday June 1<sup>st</sup> and have the meeting in Clovis this year.

THAT the Annual Meeting be held on June 1<sup>st</sup> in Clovis at 10:00 a.m.

MOTION: Oscar Robinson

SECOND: Tim Ashley

MOTION CARRIED

Ray commented EPCOG would find a venue and take care of all arrangements.

Sandy said we would be putting out an email for nominations for the 2016-2017 officers.

**ADJOURNMENT:**

Since there is no further business to come before the board the meeting was adjournment at 12:45 p.m.

  
\_\_\_\_\_  
Fidel Madrid, Chairman

\*All reports and handouts are filed in the Board Minutes File.