

# 2015-2016 ANNUAL REPORT



# NM Planning & Development District 4



# Programs

- Economic Development Planning
- Transportation Planning – co-facilitation of the SE & NE Regional Transportation Planning Organizations (SERTPO & NERPTO) for NM Dept. of Transportation
- Assistance with project development and administration
- Assistance with strategic and comprehensive planning processes
- Assistance with local policy and procedure development, administrative issues, special projects

# Economic Development

- EPCOG is your federally recognized economic development planning district under contract with the US Economic Development Administration to facilitate regional economic development
- Compile a regional Comprehensive Economic Development Strategy every 5 years, and update annually to ensure current economic conditions are reflected in the strategy
- Collaborate with NM Economic Development Department and local economic development organizations to support local economic development activities.
- Worked with members of New Mexico Association of Regional Councils (NewMARC) to develop a Statewide Comprehensive Economic Development Strategy. This project evolved into a web-based system project tracking system called the Ristra Project, and can be found at [www.ristraproject.com](http://www.ristraproject.com).

# Transportation Planning

- Management of both the Northeast Regional Transportation Planning Organization (NERTPO) and Southeast Regional Transportation Planning Organization (SERTPO)
- Participate in the development of the New Mexico Transportation Plan, a long range multi-modal transportation plan for the State of NM. In conjunction with planners from SNMEDD and NCMEDD, developed long range multi-modal plans for both the Northeast and Southeast Regions for inclusion in the NM Transportation Plan
- Provide assistance with project identification and preparation of Project Feasibility Forms for submittal to NMDOT Districts 2 and 4
- Facilitate rating and ranking of projects through NERTPO and SERTPO for inclusion in the Regional Transportation Improvement Plan (RTIP)
- Provide assistance with Functional Classification of county roads
- Monitoring of planned and ongoing transportation projects

# Project Development Assistance

- Assistance with grant writing and administration. Provided technical assistance with CDBG application preparation and grant administration to seven communities. Currently administering the City of Texico's 2015 CDBG award.
- Assistance with the Infrastructure and Capital Improvement Plan process. An ICIP training will be held in Tucumcari on May 18, 2016
- Assistance with development of project funding plans
- Assistance with the legislative capital outlay process – several requests for capital outlay funding were completed and submitted in 2016

# Strategic And Comprehensive Planning Assistance

- Planning with special emphasis on water issues. Assisting the State of NM with the update of the Region 1 Water Plan.
- Prepared a Source Water Protection Plan for Curry and Roosevelt Counties at the request of the NM Environment Dept.
- Administrative and fiscal agent services for the Ute Water Commission
- Assistance with Curry/Roosevelt Regional Growth Management planning process
- Assistance with development of county and municipal comprehensive plan development.

# Policy, Procedure, Special Projects

- Assistance with local policy and procedure development
- Assistance with administrative issues - procurement, hiring processes, dispute resolution, etc. EPCOG has received permission from Dept. of Finance and Administration to act as a fiscal agent under EO-2013-006
- Assistance with special projects – events, forums, conferences.
- EPCOG organizes job fairs in cooperation with the P4 Partnership – Spring job fair held April 21, 2016 with 54 employers and over 300 in attendance. Fall job fair scheduled for Sept. 29, 2016 in Portales.



# EPCOG Administration

- Audits current. 2015 audit submitted on time with no findings
- All accounting currently outsourced to Erick Robinson, CPA to ensure accurate recordkeeping
- Current staff of four. Office open Monday – Thursday 8 am to 5 pm
- EPCOG Board meets on the second Wednesday of each even-numbered month at 10 a.m. at the EPCOG office, 418 Main, Clovis. The only exception is the annual meeting in June, which is held in a host community at a date determined by the Board of Directors. This year, the annual meeting will be held in Clovis on June 1.

# Contact Information

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